

Minutes of the AFCW PLC Board Meeting Thursday 21st September

Present: Mick Buckley, Nick Robertson, Michele Little, Kris Stewart, Graeme Price, James MacDonald, Iain McNay, David Charles.

1. **Apologies for absence.** None
2. **Matters arising not on the agenda and agreed action points follow-through.**
Matters arising will be addressed in the meeting, as will agreed action points.
3. **Minutes of previous meeting for approval.**
Approved.
4. **Football Update with Craig and Johnnie.**
JJ provided an update on season so far. Things going well, but squad determined to keep improving. Lots of team and individual work happening at training ground. CC stressed the positive aspects of the play this season, especially defensive improvements. CC recognised that player community engagement is being worked on to meet targets.
5. **Finance update with Laurie – Management Accounts and Cashflow.**
LH presented high level risks and opportunities report.
6. **Refinancing update/Finance Committee with Michele.**
The first returns from bond surveys are interesting, with a good proportion indicating they would to roll over their investment. The paper for members is being worked on regarding how to manage debt and equity.
7. **Club management report.** KS ran through his initial report. The board expressed appreciation to KS for being located at the club whilst an MD was being recruited.
8. **Safeguarding.**
Nothing to note.
9. **D & I.**
It is planned to conduct a survey of staff and fans to compare our demographic with the local census across nine protected characteristics. This will inform our submission to EFL. ML noted that now membership data was held within the club's ticketing system there could potentially be a joint club/DT survey. This to be followed up.
10. **Risk Register.**
To be followed up by KS.
11. **Development Committee update with Nick.**
NR gave an update on the activity from the Development Committee.
12. **MD/NED Recruitment update.**
A recruitment agency for the appointment of new MD has been found and comms around this process were discussed. A timeline will be published when settled. Other roles, including NEDs, were also discussed.
13. **A.O.B.**
The year end audit has a target completion by end of October, which is welcome. The date for the PLC and DTB AGMs was discussed.

Next meeting: 19th October 2023.